

Arkholme with Cawood Parish Council

Minutes for meeting Monday 4th September 2017 in Arkholme Village Hall

Contact The Clerk Gillian Hodgson 6 Meadoway, Arkholme, LA6 1AT Tel: 015242 21814 gillianhodgson6@gmail.com

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, City Cllr Roger Mace and the clerk Gillian Hodgson. There were 3 members of the public present.

1. Apologies for absence were received from Cllr Gibson.
2. Minutes of the meeting held on Monday 3rd July were read, agreed by Cllrs and signed as a true record by Cllr Jackson-Pitt, seconded by Cllr Howarth.
3. Clerk's report
 - a) Co-option of a fifth councillor required urgently – to re-advertise and to leaflet drop village contact details into newly occupied houses.
 - b) Hopewell Cup Traditional Style Cake. Overall winner Louise Jones, Herb Gardens, who keeps the Hopewell Cup for one year and will judge next year's competition. Adult runner-up Julia Gaunt, Storrs Cottage. Child winner Beau & Daisy Barker, Barkwood Barn. Congratulations to the winners, who each received £15 book voucher. Other entries were (in no particular order) Beryl, Katy, Joseph, George & Leo Waddington, Ella & Lottie Barton, Emily Sapsford, Amelie Clark, Izzy & Maxine Ogden.
 - c) **Christmas Tree appeal** from local businesses to donate/provide/sponsor future suitable trees for erection on The Village Green, with appropriate notification alongside displaying contributors. Requests to be made before the next meeting in order to delay the need to purchase a tree.
 - d) **Street Furniture appeal** to a local tradesperson or DIYer to repair, replace and maintain wooden benches and noticeboard. Reimbursement of supplies purchased on production of an invoice. Nominal remuneration for time and materials used at the discretion of the Parish Council.
 - e) Annual risk assessment of street furniture carried out over the summer months by Cllrs Jackson-Pitt and Gibson.
 - f) Overgrown tree and sapling by bus shelter reported on FixMyStreet.com Ref: 358821
 - g) School 20mph signage flashing constantly reported on FixMyStreet Ref: 25074 Dealt with successfully.
 - h) Pension Scheme Declaration of Compliance sent to clerk who will opt out as does not meet the criteria of earning over £192 per week.
4. **PACT** No crime reported during May or June 2017. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone 101 for non-emergencies.
5. **Finance**
 - a. Cheque 549 £15.00 for Carnforth Bookshop for additional book voucher for additional child winner of Hopewell Cup agreed by Cllrs via Email and at the meeting.
 - b. Cheque 550 £9.95 for receipted item purchased by Pam Manton to have Hopewell Cup engraved agreed by Cllrs.
 - c. Cheque 551 £47.00 for Post Office Ltd for quarterly PAYE payment to HMRC agreed by Cllrs.
 - d. Cheque 552 £188.00 for G.A.Hodgson quarterly wages for Clerk agreed by Cllrs.
 - e. Cheque 553 £15.23 for G.A.Hodgson expenses agreed by Cllrs.
 - f. Request by parishioner to purchase fertiliser/weed control for village green agreed by Cllrs.
6. **Planning**
 - a. **17/0078/TCA** Cut back trees and scrub along rear boundary fence for Mrs Claire Wilson, 9 Herb Gardens, Arkholme, LA6 1RA. **No tree preservation order imposed. Lancaster City Council no objections to works**
 - b. **17/00556/LB** Listed Building application for the installation of rooflights to the south elevation, erection of a rear extension, replace timber window frame, reinstate stone surrounds to the front and infill existing openings to the front elevation for Mr. Richard Clark, Willow Cottage, Main Street, Arkholme, LA6 1AU. **Awaiting decision. Cllrs comments noted.**

- c. **17/00874/FUL** Installation of window to replace garage door to form Habitable room for Mr&Mrs Day, Pheonix House, Main Street, Arkholme, LA6 1AX **Amendments received 16.8.17 Awaiting decision. Cllrs comments noted.**
- d. **17/00948/FUL** Erection of a front porch and construction of an access ramp for Mr&Mrs K.Adam, 6 Carus Park, Arkholme, LA6 1AY **Awaiting decision. Cllrs comments noted.**
- e. **17/00950/OUT** Outline application for the erection of an agricultural works dwelling for Mr&Mrs Barker, Gunnerthwaite, Locka Lane, Arkholme, LA6 1AN **Awaiting decision Cllrs comments noted.**
- f. **17/00974/FUL** Erection of a detached dwelling with associated hardstanding, landscaping and access for Mr&Mrs J.Qualtrough, Poole House, Main Street, Arkholme, LA6 1AU **Awaiting decision Cllrs comments noted.**
- g. **17/00999/FUL** Creation of an earth banked slurry lagoon for Mr Geoff Pye, The High Farm, Docker Lane, Arkholme, LA6 1AR **Awaiting decision Cllrs comments noted.**
- h. **17/01039/LB** Listed building application for internal alterations to the ground floor layout and the installation of rooflights and a replacement door to the existing side extension for Mrs J Gaunt, Storrs Cottage, Kirkby Lonsdale Road, Arkholme, LA6 1BB **Awaiting decision Cllrs comments noted.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. LALC

- a. Meeting held on 31st July at Victoria Institute, Caton. Cllr Howarth apologises for his absence from this meeting.
- b. Dates of next meetings: 25th September. 27th November.
- c. AGM 18th November at County Hall, Preston

8. Lancaster City Council

- a. Developing a Local Plan for Lancaster District Addendum to Appendix 2 addition of land at Denny Bank, Arkholme, for consideration in Strategic Housing Land Availability Assessment. Comments by 15.9.17 Cllrs comments noted.

9. Lancashire County Council

- a. Consumer Alerts for August

- 10. Neighbourhood Plan meeting held on Thursday 20th July attended by 7 parishioners in Arkholme Village Hall. Designation of boundary discussed and agreed it would be the current parish boundary. The group will utilise information collected during *FutureArkholme*
- 11. Hopewell Cup 2018 to be discussed at next month's meeting.
- 12. Beautifying land at the western approach to the village and other areas, to be discussed at next month's meeting following consultation with parishioners.
- 13. Lancashire Fire & Rescue Service Emergency Cover Review Consultation available at www.lancsfirerescue.org.uk/sites/lancs/Pages/ContentDocuments/ECR-2017-Draft.pdf comments by 10th October
- 14. Rural Services Network newsletter August
- 15. Lancashire Adult Learning Volunteer Training programme circulated village Email and on noticeboard.
- 16. AON Insurance Company will not be offering renewal June 2018. They have recommended BHIB Ltd
- 17. Correspondence from parishioner (GAH) regarding difficulty re-selling Social Housing property as LCC unable to produce PRC certificate for works completed on Airey Construction properties. Discussed and proposals put forward for parishioner to follow up.
- 18. Business introduced by Councillors
 - a) Clerks & Councils Direct September Issue 113 in circulation
 - b) External audit completed in August – no matters brought to their attention. Notice of publication alongside Sections 1,2 & 3 in circulation.
 - c) Internal audit completed on 2nd September by Michael Cornall. Cheque 554 £25.00 Carnforth Bookshop for book voucher agreed by Cllrs.
 - d) Lune Valley Community Society – Save Hornby Pool newsletter in circulation.

- e) Cllr Preston noted an article in The Telegraph recently, proposing Parish and Town Councillors should, in the future, have more input into a planning application and the design of a property. Cllr Preston also noted that Parish Councils were not automatically notified of amendments to planning applications.
- f) To invite County Cllr Phillipa Williamson to attend a Parish Council meeting.
- g) To contact Provincial Inns regarding potential plans for Bay Horse Hotel.

Date of next meeting **Monday 2nd October 7.30pm** in Arkholme Village Hall